

TAX DEDUCTIONS FOR REALTORS BUSINESS INCOME EXPENSE WORKSHEET

INCOME: _____

	COST		COST
ADVERTISING & WEBSITE EXPENSES		TRAVEL (Out of Town)	
1. PRINT / PUBLICATIONS		1. AIRFARE	
2. ONLINE / ZILLOW ETC		2. CAR RENTAL & CAR RENTAL FUEL	
3. FLYERS & MAILINGS		3. LODGING	
4. SIGNAGE		4. GROUND TRAVEL & PARKING	
		5. MEALS	
AUTO (Complete separate worksheet)		(IRS REQUIRES RECEIPTS WITH DETAILS OF	
INSURANCE		BUSINESS PURPOSE WRITTEN ON RECEIPT)	
1. E & O			
2. HEALTH			
		BOOKS & PUBLICATIONS	
INTEREST		SEMINARS & CONTINUED EDUCATION	
3. BUSINESS CREDIT LINES		GIFTS	
2. CREDIT CARDS (Business Only)		TOOLS & EQUIPMENT (\$250 or Less)	
		SUPPLIES (Other Than Office)	
PROFESSIONAL FEES		1. FORMS	
1. TAX PREPARATION AND ACCOUNTING		2. STAGING SUPPLIES	
2. LEGAL		3. OPEN HOUSE SUPPLIES	
SERVICES			
1. SIGN INSTALLATION			
PROFESSIONAL DUES		OFFICE EXPENSES	
1. MFS		1. RENT (Use Separate Worksheet for Home Office)	
2. SEVRAR		3. BUSINESS TELEPHONE	
3. SUPAA		5. POSTAGE & DELIVERY	
		6. INTERNET SERVICE	

CAPITAL PURCHASES (Bring List of Items, Purchase Dates & Cost, FOR EXAMPLE):

ITEM PURCHASED	DATE PURCHASED	COST
1. COMPUTER		
2. OFFICE FURNITURE		
3. SOFTWARE		
4. PRINTER		
5. TOOLS		

FEDERAL ESTIMATED TAX PAYMENTS		STATE _____ EST TAX PMTS
(DATES & PAYMENT AMOUNTS PER DATE)		(DATES & PAYMENT AMOUNTS PER DATE)

**THIS WORKSHEET IS A GUIDE TO HELP YOU GATHER YOUR TAX INFORMATION AND MAY NOT INCLUDE ALL YOUR EXPENSES.
BRING IN A LIST OF YOUR EXPENSES DETAILED BY CATEGORY WITH A TOTAL FOR EACH CATEGORY.**